

Payroll Accountant, Finance
London, Chippenham
Competitive salary

Job Summary

This is an exciting opportunity for an exceptional Payroll Accountant to solely manage and run the payroll for the UK entities of Vectura including completing all payroll year-end reporting.

Your role

We are looking for an individual who is CIPP/IAB/ACCA qualified.

Although supporting HR, you will work autonomously within Finance to prepare monthly payroll, provide input files to our outsourced payroll provider and review the output reports. Inputs comprise overtime, shares sales, changes in SAYE and SIP deductions, sick pay, pension allowances and tapering, maternity and paternity pay.

You will prepare payments to HMRC and other third party institutions, manage childcare benefits and salary sacrifice and non-salary sacrifice pensions making all required changes for leavers or joiners and submit monthly SAYE/SAYE/SIP data to relevant institutes. At year end, you will manage and prepare P11Ds and review and reconcile P60s.

What you need

It is essential that you are CIPP/IAB/ACCA qualified with at least 3 years' experience in all aspects of running a multi-dimensional payroll and possess strong reconciliation skills.

You must be confident, work well under pressure, to deadlines and thrive in an autonomous environment / position.

Previous experience in outsourced payroll desirable as is a relevant qualification.

What you get

Our workplace culture encourages a diverse and inclusive work force. We offer flexible working opportunities that promote a healthy work life balance. We nurture our people through vocational & leadership development, mentoring programmes and career development.

In return for your skills and expertise, we offer a competitive base salary, annual bonus and generous benefits package including a pension plan, life assurance, private health, dental plan, share save/incentive schemes, cycle to work scheme and free parking.

About Vectura

We are global leaders in the development of innovative formulations and devices for inhaled medical products and our specialist technologies helped over seven million patients in 2017. Working collaboratively, we combine technical, engineering, clinical and regulatory expertise to design,

develop, industrialise and deliver a unique range of innovative products, from smart nebuliser technologies to innovative formulations.

With a healthy pipeline of new products in development, as well as partnerships with major international pharma companies, it an exciting time to join, you'll find it's an ideal place to develop a stimulating and rewarding career.

Apply

To find out more about the role, Vectura and to apply online, click on the Apply button.